



Agenda 4 November 2025

Iden Parish Council Meeting

Clerk: Mrs Mary Philo
Telephone 01797 270 790
Email clerk.idenparish@gmail.com
<https://www.idenvillage.uk>

Island Cottage
Swan Street
Wittersham
Kent
TN30 7PH

**Parish council members are summoned to the Meeting to be held on
4th November 2025 at 7.30pm, Iden Village Hall**

Signed

Date 29 October 2025

Members of the Public and Press are welcome and encouraged to attend

AGENDA

1. Apologies

2. Disclosure of Interests

To receive any disclosure by Members of personal and disclosable pecuniary interests in matters on the agenda, the nature of any interest and whether the Member regards the personal interest as prejudicial under the terms of the Code of Conduct. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question.

3. Minutes (available from <https://www.idenvillage.uk>)

To approve minutes of the parish council meeting held on 7th October 2025 (previously distributed) and to sign as a true record.

4. The meeting to adjourn for up to 25 minutes

Report from County and District Councillors

Public Question Time

This 10-minute period is available for the public to express a view or ask a question on relevant matters on the following agenda. Because of time constraints, only one question will be permitted per member of the public. Please advise the clerk if you have any other questions at the end of the meeting.

5. The meeting to reconvene.

Members of the public are welcome to stay and observe the rest of the meeting when they must remain silent.

6. Planning

(Information on applications is available from Rother District Council website)

- I. **The Bell Inn change of use application (RR/2025/1411/P)**
- II. **Enforcements and Appeals - Nothing new**
- III. **Planning Decisions by Rother District Council**
RR/2023/2153/P Conkers, Main Street: Erection of 15 dwellings together with associated access, car parking and landscaping and demolition of modern extension of Conkers (grade II listed) together with renovation works. Granted subject to conditions.
- IV. **Applications to be Consider - None**
- V. **Notifications Only – None**

7. Finances – Parish Council

I. **October Bank Balances Sign Off and Agreement**

30th September 2025 £ 26,879.82

Plus total Receipts 6,105.20

Less total Payments £ 10,916.63

30th October 2025 £ 22,068.39 tbc

(30th October 2025 statements -Treasurers Account £11,510.80 and Reserve Account £10,557.59 tbc)

October Receipts

£5.20 Bank Interest

£6,100 D. Chalet

October Payments

£678.36 Salaries.

£41.70 M Philo: Room £30, car £11.70

£4.25 Lloyds Bank: Account maintenance monthly fee

£6,100 Iden Pavilion Trust Donation (LGA 1972 s137)

£4,032 Gibbs & Son: Grass cutting

£26.60 Castle Water: Pavilion Water

£33.72 EDF: Pavilion Electricity.

II. **Payments to Authorise**

£851.26 Salaries.for October including back dating govt agreed hourly rate.

£41.70 M Philo: Room £30, car £11.70

£192.00 Parish online: .gov email service annual fee (vat £32.00)

£4.25 Lloyds Bank: Account maintenance monthly fee

£50.00 RBL Poppy Appeal Donation (LGA 1972 s.137)

£31.98 Refund M Philo: GoDaddy: iden.uk domain 2 year renewal

£37.50 Pett PC: April to September share of mobile phone for clerk

£150.00 RSR Drains: Pav Cesspit empty 01.11.2025

£47.00 ICO : data handler renewal

Charge Card (17 November)

£7.97 Iden Stores: Stationery

£1.70 Iden Stores: Stamp

£36.28 Iden Stores : gift to internal auditor (chairs allowance)

£84.99 Microsoft: Annual subscription (vat £14.16)
cash back 0.67p tbc
Pavilion Electricity and Water unknown.

III. First and Second Quarter Financial Report

Budget monitoring has been circulated to councillors. The financial report is available at the end of the agenda.

IV. First Draft Budget for 2026-2027

A draft budget has been circulated to councillors.

8. Iden Pavilion and Playing Fields

I. Play Area Gates

Councillors to be updated on current situation regarding the repair

II. Stream Cottage Gate

Update

III. Pavilion and Playing Field

The Pavilion Trust to be advised that the Parish Council wishes to discuss with Iden Cricket Club the fee for use of the playing field for 2026 (currently £200) and would like them to liaise with the Council regarding its fees for the use of the Pavilion Ideally the Council would like the new fee arrangements to be in place by the end of this year.

The Clerk to report on maintenance work required on the playing field, Churchyard and car park.

9. Policies

To agree the draft Document Retention and Disposal Policy

10. Risk Assessment – Report on Parish Assets

11. Information for Councillors (for noting or inclusion on future agenda).

Council emails are being set up.

Trees on Playing Fields and cemeteries.

12. Date of Next Meeting

Tuesday 2nd December 2025, 7.30pm, Iden Village Hall.

Iden Parish Council First Quarter Financial Report 2025-2026

At 30th June 2025, the running balance is £19,460.84 including a general reserve for emergencies of £9,000. Total quarter's receipts including the first half of the precept of £9,000 were £9,107.32 and total quarter's payments were £4,457.42 including vat (£4,271.75 net of vat). Only 17% of the budget has been spent and there is still the remaining 50% of the precept to be received. It is too early to say with any certainty but taking both of these into consideration if the council spend the full budget the council may be left with only £2,000 over the general reserve.
Expenditure for the quarter can be split between the running cost of the council (£3,624) and the pavilion (£647).

Iden Parish Council Second Quarter Financial Report 2025-2026

At 30th September 2025, the running balance is £26,879.82 including a general reserve for emergencies of £9,000. Total quarter's receipts were £11,718.57 including the remaining

Precept payment (council tax for the parish council) and £2,000 from the New Burial Ground; £700.00 from Iden Cricket club and £18.57 bank interest. Total quarter's payments were £4,299.59 including vat (£4,190.33 net of vat).

The council is half-way through the year and about half the budget has been expended. The grass cutting bill has come in and there will be a further smaller bill. There has been no need for tree works but there is still time for autumn and winter weather to cause tree damage.

Additionally the council will be paying for a new emails for the parish council to comply with current and likely more stringent security requirements for data.